



Messianic Discipleship Institute

Enrollment

Entrance Requirements

1. **Spiritual Openness:** Since Messianic Discipleship Institute maintains a strong Messianic position and integrates Hebraic spirituality into each of its courses, students need to be open to this educational emphasis, or they will find themselves at odds with their entire learning experience.
2. **Education:** A high school diploma or its equivalent. Students without such a diploma may enroll on a probationary basis. Note: Some states will award a GED upon the successful completion of a specified number of college credits. Contact your State Education Department for information.
3. **Age:** Minimum age 18. Qualified younger students may enter on a probationary basis, and once they have proven themselves able to handle the work they will be moved to permanent student status. We have had students enroll at age 15 and earn straight A's in our courses.
4. **A computer and an internet connection** are strongly encouraged for all students, unless extenuating circumstances require that a special waiver be approved. A computer and an internet connection allow students to access faculty and each other through email and permit discussion forums. They will also receive regular email messages from the University President and administrative offices. This is the key way MDI will keep in touch with its worldwide student body. Various bulletin boards may also be available, listing internship opportunities, job placements, etc.

Admission Procedures

Complete the online New Student Application and Student Release Form, and submit them, along with your \$25 matriculation fee, to MDI.

You will be contacted by the Dean of Students to discuss your educational goals and help you decide which classes to take first to achieve them.

Transfer of Credit to and from Other Institutions

The acceptance of transfer credits is at the determination and discretion of the receiving institution; therefore MDI does not guarantee or implied in its credits will be accepted at any other institution.

The Academic Dean and Faculty shall evaluate all previous and applicable academic studies to determine what, if any, courses may be accepted for transfer into MDI. The final decision about how much credit may be allowed for transfer is made by the Academic Dean, according to the policies of the University.

Available for People in Various Situations

- The young student preparing for life
- The mid-career professional changing vocations (The average adult today changes vocations five times, often in a somewhat traumatic manner.)
- The mature learner seeking life enhancement

Beginning Your Coursework

There is no specific order in which you must take the majority of our courses. The guiding rule is to take those courses which most interest you, when they interest you and stick with the topics until you have mastered them. Learning is best when interest is high. Therefore, follow your interest. It will usually lead you to every piece that is important for you to absorb to become an effective leader. You may make arrangements by letter, fax, phone or email to have your first courses sent to you.

Establishing Life Experience Credit Through Portfolio Development

All of us gain experiences as we walk through life, and very often we learn important lessons through these experiences. It may be that you have done this, and that the lessons you have learned and the skills you have developed correspond to those you would have received in a college-level course. If you think this may be the case, you can pursue the demonstration of this learning and transfer of it by discussing the option with your Dean or Faculty Advisor.

MDI recognizes experiential learning generally to be at least as valid as classroom instruction, and in some cases even superior. Classroom learning often begins with receiving information through lectures or reading, assimilating and organizing that information into principles, and then applying the principles to specific situations. In experiential learning, one begins by acting and observing, then understanding the effects of his action in a specific circumstance. From that a general principle is developed, which can then be applied to a new set of circumstances.

The Priority of Life as a Teacher in the Bible

God places a very high value on life as a teacher. Paul was full of classroom instruction when God revealed Himself on the Damascus road and then took him into seclusion in Arabia for three years to learn directly from Him (Gal. 1:15-18).

Yeshua was led by the Spirit into the wilderness for 40 days to be tempted by the devil (Lk. 4:1-14). He then returned “in the power of the Spirit” to begin His public ministry.

God took Moses to the backside of a wilderness for 40 years of preparation, so he could be sufficiently trained to lead the Israelites out of Egypt (Ex. 2-4).

Yeshua called the 12 disciples to “be with Him,” to be mentored by Him and thus equipped to be world-changers (Lk. 6:12-19). His classroom was in the streets and the hills. The Twelve learned by watching Yeshua minister and ministering along with Him. The Master Teacher chose this teaching methodology rather than sitting them down in a classroom to instruct them.

At Messianic Discipleship Institute, we believe that the lessons you learn from life are the truest and usually most valuable and enriching lessons you will ever experience. They are often far superior, far deeper, and far more life-changing than what is learned in the classroom. Many who have both walked the road of life and tasted of the classroom scenario would vouch for this truth.

That is not to say that all people learn from the experiences they have. The Israelites did not learn from life, and so they died in the wilderness. It is tragic to live and not learn from what life is saying to you.

We highly honor the wisdom and knowledge that has come through the experiences of life. We are pleased to give credit for the education you have received simply by living an active life.

Basic Policies Which Guide the Establishment of Life Experience Credit

1. Credit is awarded for experience that results in learning.
2. The learning must be college level. For Messianic Discipleship Institute, that means the learning provided a balance of academic insights, attitudinal changes, and behavioral out-workings.
3. Credit cannot be given twice for the same learning experience.
4. If a student wants to appeal the decision on how much credit was awarded (or not awarded), he may do so. In such a case, his Dean or Faculty Advisor will take the documentation to two additional qualified instructors and together as a team they will reach an agreement on the credits to be awarded. This decision will be final and binding.
5. A deposit of \$100 is to be submitted along with your documentation for life experience credit. After the Dean evaluates your portfolio, you will be charged \$13.33 per life experience credit received. The \$100 deposit will be applied toward this charge.
6. A limit of one-quarter of the total credits received toward any degree may be achieved through life experience credits.
7. You may purchase a Life Experience Portfolio for \$15 (\$10 + \$5 S&H), or simply follow the instructions in this Sample Format.

As I completed my Life Experience Portfolio there was great joy as I recalled many opportunities that have been afforded to me over the years. I came to realize many opportunities led to additional opportunities. The most interesting fact I uncovered was my gifting for administration, research and teaching. When I took the course Gifted to Succeed, I was surprised to discover my strongest heart motivations were for the whole and truth. It seems I have been exercising giftings that go along with these my whole life. I shouldn't have been so surprised when I took your course.

I am enjoying all the courses and sharing them with those around me. My pastor has asked me to teach a seminar on Gifted to Succeed in April. Thank you for making available the wonderful information in the courses. My life is greatly enhanced and my relationship with the Lord is deeper than I thought possible.
Conchita Cassin

Practica

Many people go through their entire college career having never tried the occupation for which they are in training until they receive their degree. Then, upon trying their chosen profession, they discover it is not right for them after all. What a waste of these precious training years! This will never happen to a MDI student. Because our students are doing practica throughout their educational careers, they are always testing the waters to see where their interests and skills lie.

Practica are not part of your life experience portfolio. They are done regularly throughout your college career, and you will be given a proper reporting form for each. Practica are where you apply your classroom theories to the anvils of life and test out, sharpen, and clarify what you are learning. They are the places where you prove the truth, demonstrate enhanced understanding and skill, and test your interests and abilities. As such, they are the keystones to success in your educational process. Ongoing practica will give you experiences in many different areas, allowing you a chance to discover where your gifts, interests and joys are.

The full-time student may take one three-credit practicum each quarter; the part-time student may take one per year. The arrangements for your practicum will be worked out with your Faculty Advisor in advance, and all necessary evaluation forms for the practicum will be provided by him. A three-credit practicum will require 60 to 90 hours of work. Divided into a 12-week course, this amounts to five to seven hours per week. The tuition cost for a three-credit practicum is \$100. You will enroll in your practica along with the other courses you are taking, at which time you will be sent more detailed instructions. Your Faculty Advisor can answer any further questions you have about your practica.

Fees and Related Information

Tuition Fees for Courses	\$75 /credit or \$225 /three-credit course for full- or part-time students
Tuition Fees for Practicum and Internships	\$33.33 per credit or \$100 for the typical three-credit practicum
Registration Fee	\$10 for each course
Matriculation Fee	\$25.00 (first-time enrollment)
Text Fees	\$50 – \$100 per course
Insufficient Funds	\$15 per check
Transcript Fee	\$5.00 (each after two gratis)
Graduation Fee	\$75.00 (payable prior to graduation)
Transcripts from Other Institutions	Transferring up to 10 courses the cost is \$25. 10-20 courses = \$50. Over 20 courses = \$75.
Life Experience Credit	\$13.33 per credit

We Accept:



About Streaming Video, CDs and DVDs

MDI tries to make available Streaming video online, CDs and/or DVDs for as many of their courses as possible so that the extension student will receive the heart and spirit of the course from the instructor. The student is to purchase either CDs or DVDs (or both). They may be returned in re-salable condition for a 75% refund at the completion of the course. This refund can be applied to the next semester's costs.

Length of Courses

The courses are twelve weeks in length, so three or four quarters will be offered each year. Grades are given at the end of each course. The average part-time student will take one or two courses per semester. If you have not completed your three-month course within six months, and you do not have a valid excuse which you have submitted to your Instructor (i.e., illness, etc), there will be a \$50 re-instatement fee, per course.

Time Commitment of Full-time Students

Taking five courses per semester will require 25 – 30 hours per week, so you should plan to schedule five or six hours per day for studies. Have a specific room and time set aside and block out your appointment schedule for these hours. This time is booked and you are not available for anything else. This is your priority during your college years. List the things you are dropping from your life to make time for your studies. Ask your accountability partner to see that you are maintaining these hours without fail.

Time Commitment of Part-time Students

Taking one course per semester will require approximately five hours per week, so you should plan to schedule one hour per day for studies. As an alternative, you may prefer to work a couple of evenings per week or half a day on Saturday. Have a specific room and time set aside and block out your appointment schedule for these hours. This time is booked and you are not available for anything else. This is your priority during your college years. List the things you are dropping from your life to make time for your studies. Ask your accountability partner to see that you are maintaining these hours without fail.

To Receive Final Course Grade

All course costs must be paid before a final course grade will be given or credits awarded and before graduation.

Refund Policy

Refunds on tuition will be made as follows:

Time Frame	Refund
A course enrollment may be canceled by an applicant student within five (5) calendar days of the day on which the enrollment agreement is signed.	100%
Cancellation before the first assignment is submitted	85%
25% of course completed	75%
50% of course completed	25%

Over 50% of course completed	0%
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Note: Since courses are designed to be completed in three months, materials must be returned within three months of ordering in order to qualify for a refund.

The \$10 registration fee is not refundable. Materials may be refunded if they are returned in salable condition.

Refund Policy on Bundle Pricing:

Refunds will be provided for a full 12 months from the date the bundle was purchased on any courses not yet shipped. Any courses already shipped will be recalculated at full value rather than the discounted bundle price. Returns must be received within 30 days of purchase to qualify for a refund. The refund will be sent within 30 days of the request. A Bundle Pricing Agreement must also be signed and sent back to us at the time of payment.

Financial Assistance

1. You may contact MDI's financial aid department for whatever assistance they may be able to offer.
2. Also, check with your employer. Many employers are willing to contribute toward the tuition of courses which will enhance employees' creativity, work ethics, productivity, and home life.
3. When you enroll, you may choose to put \$150 down per course, and have the remainder of the cost split 50/50 and paid at 30 and 60 days. This option is only available when a credit card is used.
4. If you are willing to contribute a grant toward a foundation which could be used for student scholarships in the future, please contact MDI. This is a way of helping disciple the leaders of tomorrow!

Suspension

A student may be suspended and/or his financial aid scholarship revoked if he does not follow course instructions, does not make course payments on schedule, or displays an un-Messiah like character when dealing with MDI faculty or staff.

On the first documented instance of plagiarism, the professor has the option of either giving the student a zero on that assignment or failing them for the course. On the second instance of documented plagiarism, the person is expelled from the university.

Auditing Policy

A student may audit many of our courses under the following arrangements.

1. The instructor is not required to grade any homework.
2. The student will not receive a course grade.
3. The audit fee is \$25 plus the cost of course materials.

Grading System

Alphabetical / Numerical Grading System:

Grades are issued by faculty members according to the following scales:

Grade Point Average	Letter Grade	Equivalent Percentage	Performance Level
4.00	A	96 – 100%	Exceptional
3.67	A-	92 – 95%	
3.33	B+	88 – 91%	Above Average
3.00	B	85 – 87%	
2.67	B-	81 – 84%	
2.33	C+	77 – 80%	Average
2.00	C	73 – 76%	
1.67	C-	70 – 72%	
1.33	D+	67 – 69%	Below Average
1.00	D	65 – 66%	
0.00	F	0 – 64%	

It should be noted that most post-secondary institutions will not receive credit for any course in which a grade lower than “C” was received.

Messianic Discipleship Institute is committed to training leaders. Leaders are not average people. Students are therefore required to achieve “A” or “B” on all course work (i.e., above average). All work submitted that is “C” (average) or lower will be returned to the student for further completion before a grade is awarded.

I = Incomplete: A temporary grade limited to a course in which a student has been granted an extension to complete the required assignments or exams due to personal illness, family crisis, or other faculty-accepted reasons.

Philosophy Behind the Grading System

Since we are focused on training rather than teaching, and since we are seeking to train both the spirit and the mind, our school’s grading system will be based on the following philosophy:

Points Received	50% on Academic Comprehension	50% on Experiential Assimilation
4	Grasped material with thoroughness, industry, and correctness of detail.	Made the material your own by thinking about it and integrating it, using originality, natural ability, and insight.
3	Intelligently fulfilled the requirements of the course.	Assimilated the subject matter with thoroughness, correctness, and understanding of its relationship to life, and have applied it to your own life.
2	Average work, either steady work of an acceptable quality, or work of a high quality which is uneven, irregular or fragmentary.	May be mechanically or outwardly correct but shows little reflection upon or personal assimilation of the material.
1	Indicates barely passing work that is inferior to the average both in quantity and in quality.	Manifests a lack of initiative or sense of responsibility, or both.

Proctored Exams

The final exam of the course is a proctored exam. The proctor chosen must be an objective, responsible adult, preferably not a relative.

The proctor receives the test in a sealed envelope from the student and is responsible for supervision during the examination process. The proctor may not leave the student alone while the final test is being taken.

Upon the student’s completion of the test, the supervisor signs the Final Examination Proctor Certification form, dates it and seals all materials in an envelope, and mails them to MDI.

Graduation

MDI may hold graduation services from time to time. MDI headquarters will contact eligible graduates about these services

Use the online form to register for a course or call the office for assistance.

How it works:

- Once we receive your Student Registration, if you are new student and are transferring credits, we will need a copy of your school transcripts. Otherwise, we will register you as a Freshman MDI Student.
- After student processing, we will send you a detailed invoice listing the Tuition Credit Hours, Books and other course fees via an email from PayPal, where you can easily and securely complete the registration.
- Upon tuition payment, we will send you all your courses materials with complete instructions and contact information for your Assigned Teacher, whom you will submit lessons to and email with any questions.
- Upon your successful completion of a course, you will receive a Letter of Completion for 3 Credit Hours earned.
- Once all course studies are completed for a particular program, you will receive your Degree, suitable for framing.

Each course takes between 12-16 weeks or 1 hour a day, 5 days a week.
